



January 5, 2024

Public Notice: For Immediate Use

The Chelan Douglas Regional Port Authority's next Board Meeting will be held on Tuesday, January 9th, 2024, at 9:00 am at Confluence Technology Center, 285 Technology Way, Wenatchee, WA, and remotely via Zoom Virtual Conference Room.

The Port of Chelan County Industrial Development Corporation, and the Port of Douglas County Industrial Development Corporation will meet in special session at the same time and date.

If the public would like to listen and participate remotely, please register to receive a meeting link.

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_IFWQERcRRcSXWM3u_hA7wQ

After registering, you will receive a confirmation email containing information about joining the webinar.

For more information, please contact:

Jim Kuntz, Chief Executive Officer
jim@cdrpa.org (509) 884-4700

The meeting agenda is attached.



Working Together to Enhance the Economic Vitality of North Central Washington

Chelan Douglas Regional Port Authority

**Confluence Technology Center
285 Technology Center Way, Wenatchee WA
Methow & Teanaway River Rooms
or
Zoom Virtual Conference Room Option**

**Meeting Agenda
January 9th, 2024
9:00 a.m.**

I. CALL TO ORDER

**Note: When the Chelan Douglas Regional Port Authority meeting is called to order, the Port of Chelan County and Port of Douglas County meetings are simultaneously called to order.*

II. INTRODUCTIONS

III. CONFLICT OF INTEREST

IV. PUBLIC COMMENT

V. OATH OF OFFICE

- **Commissioner Baldwin**
- **Commissioner DeRock**
- **Commissioner Spurgeon**

VI. Election of Chelan Douglas Regional Port Authority Officer Positions

VII. CONSENT AGENDA

- **CDRPA:** Approval of the December 12th, 2023 Tri-Commission Meeting Minutes, December 19th, 2023 Special Meeting Minutes, CDRPA Resolution 2024-01 Voiding Check #12321, CDRPA Resolution 2024-02 Voiding Check #12444, CDRPA Resolution 2024-03 Voiding Check #12450, Calendar of Events, Check Register Pages #2023-50 through #2023-52, including Electronic Transfers and November 2023 Commission Calendar.

VIII. PRESENTATION – RESTORE Coalition – Kevin Gluba (9:30 a.m.)

**IX. CHELAN DOUGLAS REGIONAL PORT AUTHORITY ACTION ITEMS
(Public Comment Opportunity)**

- (1) Central Washington Motorcycle Training – Pangborn Business Park Covenant Waiver
- (2) Chelan County PUD Lease Extension – Industrial Building #5

- (3) CheckSix AeroSolutions – Temporary Request to Waive Airport Minimum Standards (10:00 a.m.)
 - Cooper/Hilles Hangar – Not Designated for Commercial Aviation Activity
 - Commercial Aviation Activity Minimum Space Requirements of 4,500 Sq. Ft.
- (4) GA Terminal Apron Underground Storage Tank Removal Project - Authorization to Bid
- (5) Executive Flight Building - AFFF and Suppression Piping Replacement – Authorization to Bid
- (6) IB#9 Canopy Roofing Installation – Authorization to Award
- (7) Amend Federal Governmental Affairs Agreement – Elevate Governmental Affairs, LLC
- (8) Amend Professional Services Agreement – Bernardo Wills
- (9) CEO Cost of Living Adjustment

X. SUGGESTED BREAK: 10 MINUTES

XI. PORT OF CHELAN COUNTY ACTION ITEMS (Public Comment Opportunity)
(10) Election of Officer Positions

XII. PORT OF CHELAN COUNTY INDUSTRIAL DEVELOPMENT CORP
(11) Election of Officer Positions
(12) Approval of Minutes of January 9th, 2024

XIII. PORT OF DOUGLAS COUNTY ACTION ITEMS (Public Comment Opportunity)
(13) Election of Officer Positions

XIV. PORT OF DOUGLAS COUNTY INDUSTRIAL DEVELOPMENT CORP
(14) Election of Officer Positions
(15) Approval of Minutes of January 9th, 2024

XV. INFORMATIONAL ITEMS (Board may act on any item listed)
(16) Douglas County Tax Increment Financing District - RFP
(17) Badger Mountain Brewing Replacement Tenant - RFP
(18) Regional Sports Complex Phase I Report
(19) Proposed 2024 Port Commission Liaison Assignments

XVI. MISCELLANEOUS STAFF REPORTS

- CEO
- Director of Finance & Administration
- Director of Airports
- Director of Economic Development & Capital Projects
- Property & Maintenance Manager
- CTC Manager

XVII. PUBLIC COMMENT

XVIII. REVIEW CALENDAR OF EVENTS

XIX. ITEMS FROM BOARD OF DIRECTORS

XX. EXECUTIVE SESSION: An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)); and (4) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee(RCW 42.30.110(1)(g))

XVII. ADJOURN

PLEASE NOTE: The agenda is tentative only. The Board of Directors may add, delete, or postpone items and may take action on any item not on the agenda (This does not apply during a Special Meeting). The Directors may also move agenda items during the meeting. If you wish to address the Regional Port Authority on a non-agenda or an agenda item, please raise your hand to be recognized by the President. When you have been recognized, give your name and address before your comments. The Board of Directors are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principal.

The Port Authority office is ADA compliant. Please contact the Administrative Office at 509-884-4700 at least three (3) days in advance if you need any language, hearing or physical accommodation.