



**Board of Directors
Chelan Douglas Regional Port Authority
Meeting Minutes
April 12, 2022
9:00 am**

Present:

Directors:

JC Baldwin, Director (Zoom)
Rory Turner, Director
Donn Etherington, Director

Jim Huffman, Director
W. Alan Loeb sack, Director
Mark Spurgeon, Director

Staff:

Jim Kuntz, Chief Executive Officer
Trent Moyers, Director of Airports
Quentin Batjer, Legal Counsel
Bobbie Chatriand, Administrative Assistant
Esther McKivor, Acct. Specialist (Zoom)
Ron Russ, Property & Maintenance Mgr. (Zoom)
Laura Camarillo Reyes, Admin. Assistant (Zoom)
Stacie de Mestre, Public Works & Capital PM (Zoom)

Monica Lough, Director of Finance
Ron Cridlebaugh, Director of Econ. Dev.
Bealinda Tidd, Acct. Specialist (Zoom)
Sarah Deenik, Comm. Specialist
Craig Larsen, Business Dev. Manager
Tricia Degnan, CTC Mgr. (Zoom)

Guests:

Erik Howe, RH2 (Zoom)
Emily Thompson, Wen. World
Michoan Spoeltra, Abs her Construction (Zoom)
Tal Glass, Mead & Hunt (Zoom)
Steven Wilkenson, Wenatchee Chamber (Zoom)
Chris Mansfield, T.O. Engineers (Zoom)

Stacy Shewell, OAC Services (Zoom)
Kyle Lamb, KPQ (Zoom)
Nate Bergstrom, Audi Const, LLC (Zoom)
David Schwab, Citizen
Donald Flick, Cascade Soaring (Zoom)

The Chelan Douglas Regional Port Authority Board Meeting was called to order at 9:00 am.

Director Baldwin attended via ZOOM; Director Spurgeon filled in for her as Vice President.

Introductions were made.

Conflict of Interest: None

CDRPA CONSENT AGENDA:

The Chelan Douglas Regional Port Authority Consent Agenda consisting of Minutes of March 22nd, 2022 Meeting and the March 29th, 2022 Tri-Commission Meeting, and Check Register Pages #2022-09 - #2022-13, including Electronic Transfers.

Motion No.

Moved by:
Seconded by:

03-14-22 CDRPA

W. Alan Loeb sack
Jim Huffman

To approve the Chelan Douglas Regional Port Authority Consent Agenda consisting of Minutes of March 22nd 2022 Meeting and the March 29th, 2022 Tri-Commission Meeting, and Check Register Pages #2022-09 - #2022-13, including Electronic Transfers.

Motion passed 6-0.

POCC CONSENT AGENDA:

To approve the Port of Chelan County Consent Agenda consisting of Check Register Page #2022-02.

Motion No.
Moved by:
Secoded by:

03-15-22 POCC
Rory Turner
Donn Etherington
To approve the Port of Chelan County Consent Agenda consisting of Check Register Page #2022-02.

Motion passed 3-0.

CDRPA INFORMATION ITEMS:

David Schwab-Naming of US Highway 97

Army Veteran David Schwab discussed his petition and requested a letter of support from Commissioners to rename a portion of US Highway 97 that is within the boundaries of Douglas County to "World War II Veterans Memorial Highway".

Motion No.
Moved by:
Secoded by:

03-16-22 CDRPA
Jim Huffman
Rory Turner
To compose a letter of support from Commissioners to rename a portion of US Highway 97 that is within the boundaries of Douglas County.

Motion passed 6-0.

PRESENTATION:

MALSR Project update – T.O Engineering/Mead & Hunt

Chris Mansfield from T.O. Engineers along with Tal Glass from Mead & Hunt discussed the MALSR Project to include the proposed project layout, schedule, and cost.

CDRPA ACTION ITEMS:

Authorization to enter into a Cooling Water Disposal Evaluation with RH2 Engineering for the GBI Property in Malaga.

Kuntz & de Mestre presented a proposal to determine feasibility of a cooling water disposal system on the GBI property.

Motion No.
Moved by:
Secoded by:

03-17-22 CDRPA
Rory Turner
W. Alan Loeb sack
To authorize the CEO to enter into a Cooling Water Disposal Evaluation with RH2 Engineering for the GBI Property in Malaga, in the amount of \$45,813 as presented.

Motion passed 6-0.

Authorization to enter into a General Engineering Services with RH2 Engineering for Malaga water system improvements to Lojo Property.

Kuntz & de Mestre presented a proposal to proceed with the engineering to upgrade the Malaga Water System to serve the Port owned Lojo Property.

Motion No.
Moved by:
Secoded by:

03-18-22 CDRPA
Jim Huffman
W. Alan Loeb sack
To authorize the CEO to enter into a General Services Agreement with RH2 Engineering for Malaga water system improvements to the Lojo Property in the amount of \$404,012, as presented.

Motion passed 6-0.

property, it was decided to wait until the SoCo decision was made, prior to proceeding with any improvements.

- **Recap – Partnership Breakfast & Lunch Events.** Kuntz gave a brief recap of attendance and the overall experience of the recent Partnership Breakfast and Lunch events.
- **Alaska Airlines Fall Schedule – Pangborn Airport.** There was much discussion regarding the upcoming Fall schedule change for Alaska Airlines and the impact that it will have on the community with having only one flight per day. It was generally agreed by all commissioners that the Port Authority should continue forward with all current Pangborn projects that will add the much-needed upgrades to the airport for future use.
- **Greater Wenatchee Irrigation District Update.** Ron Russ provided an update on the status of the GWID meter installation process.
- **Airport Apron Rehabilitation Project Update.** de Mestre provided an update on the airport apron rehab project. The project is on schedule and will be soon entering PHASE II. She shared pictures of the Glycol collection system that has recently been installed.

MISC STAFF REPORTS:

Kuntz provided information and updates including:

- Flywheel Investment Conference coming up on May 18-19

Moyers provided information and updates including:

- Airlift NW Operations/National Guard Hangar plans.
- Terminal Apron project is going well. Runway Closure potentially slated for July. Looking into options that would avoid the closure.
- Aviation Day date and possible event name change.
- FBO new employee started.
- Insurance claim is possible for perimeter fence destroyed by driver with no insurance.

Lough provided information and updates including:

- Announced Esther McKivor's retirement this summer and the search for her replacement is underway.

de Mestre provided information and updates including:

- Recent updates from the new carpet installation at the Port offices.

Cridlebaugh/Larsen provided information and updates including:

- Frito Lay possible build sites and what would be the best option for them.

Russ provided information and updates including:

- Orondo River Park preparation updates. The park will open Friday, April 15th.

PUBLIC COMMENT – An opportunity for public comment was provided; however, no public comments were received.

REVIEW CALENDAR OF EVENTS: The deadline for the Commission vacancy applications, the Army National Guard visit, as well as other pertinent dates that are coming up were discussed.

ITEMS FROM BOARD OF DIRECTORS: Board of Directors provided various updates.

EXECUTIVE SESSION:

An Executive Session was called at 12:35 pm for 45-minutes to discuss with legal counsel matters affecting Real Estate.

Meeting reconvened in Regular Session and was immediately adjourned at 1:15pm with no action taken.

Signed and dated this 26th day of April 2022.

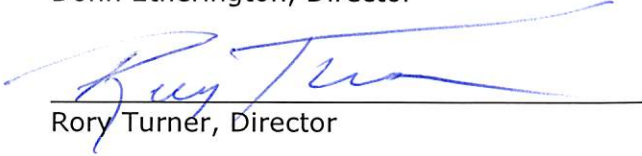
CHELAN DOUGLAS REGIONAL PORT AUTHORITY



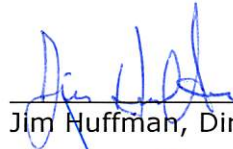
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