



Working Together to Enhance the Economic Vitality of North Central Washington

**Chelan Douglas Regional Port Authority
Special Meeting Agenda
July 13th, 2021
1:00 pm
(Please Note Time Change)**

In order to maximize social distancing related to COVID-19, the meeting will be held at the CTC and remotely using Zoom Virtual Conference.

I. CALL TO ORDER

**Note: When the Chelan Douglas Regional Port Authority meeting is called to order, the Port of Chelan County and Port of Douglas County meetings are simultaneously called to order.*

II. INTRODUCTIONS

III. CONFLICT OF INTEREST

IV. CONSENT AGENDAS

CDRPA: Approval of Chelan Douglas Regional Port Authority Minutes of June 22nd, 2021 Meeting; Minutes of June 29th, 2021 Tri Commission Meeting; CDRPA Resolution No. 2021-13 Voiding Check #8226; and Check Register Pages #2021-19-#2021-23 including Electronic Transfers

POCC: Approval of Port of Chelan County Check Register Page #2021-07

V. CDRPA ACTION ITEMS

- (1) Pangborn Airport Acceptance of Airport Rescue Grant
- (2) Sinclair Systems Lease Renewal – IB#9

PORT OF DOUGLAS COUNTY ACTION ITEM

- (3) Port of Douglas County Comprehensive Plan Amendment Hearing – Amending Comp Plan to include Fibro Property
- (4) PODC Resolution No. 2021-02 Amending PODC Comp Plan to Include Certain Real Property – Fibro Property
- (5) Policy on Port Comprehensive Plans – PODC Resolution No. 2021-02

PORT OF CHELAN COUNTY ACTION ITEM

- (6) Policy on Port Comprehensive Plans – POCC Resolution No. 2021-04

CDRPA ACTION ITEM

- (7) Policy on Port Comprehensive Plans – CDRPA Resolution No. 2021-14

VI. CDRPA INFORMATIONAL ITEMS (Board may take action on any items listed)

- (8) Executive Flight HVAC Phase II Project – Update

VII. MISCELLANEOUS STAFF REPORTS

- CEO
- Director of Finance & Administration
- Director of Airports
- Director of Economic & Business Development
- Public Works & Capital Projects Manager
- Property & Maintenance Manager
- CTC Manager

VIII. PUBLIC COMMENT

IX. REVIEW CALENDAR OF EVENTS

X. ITEMS FROM BOARD OF DIRECTORS

- XI. EXECUTIVE SESSION:** An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)); and (4) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee(RCW 42.30.110(1)(g))

XII. ADJOURN

PLEASE NOTE: The agenda is tentative only. The Board of Directors may add, delete, or postpone items and may take action on any item not on the agenda. The Directors may also move agenda items during the meeting. If you wish to address the Regional Port Authority on a non-agenda or an agenda item, please raise your hand to be recognized by the President. When you have been recognized, give your name and address before your comments. The Board of Directors is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principal.

The Port Authority office is ADA compliant. Please contact the Administrative Office at 509-884-4700 at least three (3) days in advance if you need any language, hearing or physical accommodation.



Board of Directors
SUGGESTED MOTIONS
July 13th, 2021

IV. CONSENT AGENDAS

CDRPA CONSENT AGENDA

To approve the Chelan Douglas Regional Port Authority Consent Agenda consisting of Minutes of June 22nd, 2021 Commission Meeting; Minutes of June 29th, 2021 Tri Commission Meeting; CDRPA Resolution No. 2021-13 Voiding Check #8226; and Check Register Pages #2021-19-#2021-23 including Electronic Transfers, as presented.

POCC

To approve the Port of Chelan County Consent Agenda Consisting of Check Register Page #2021-07, as presented

VI. ACTION ITEMS

CDRPA

(1) Pangborn Airport Acceptance of Airport Rescue Grant

- To authorize the CEO to sign applications and contracts related to the Airport Rescue Grant for Pangborn Memorial Airport.

(2) Sinclair Systems Lease Renewal IB#9

- To authorize the CEO to negotiate and sign a Lease Renewal with Sinclair Systems for IB#9.

PODC

(3) PODC Comp Plan Amendment Hearing

(4) PODC Resolution No. 2021-02 Amending PODC Comp Plan to Include Certain Real Property Recently Purchased

- To adopt PODC Resolution No. 2021-01 amending PODC Comprehensive Plan to include certain real property recently purchased.

(5) Policy on Port Comp Plans – PODC Resolution No. 2021-02

- To adopt PODC Resolution No. 2021-02 regarding administration of the Comprehensive Plans

POCC

(6) Policy on Port Comp Plans – POCC Resolution No. 2021-04

- To adopt POCC Resolution No. 2021-04 regarding administration of the Comprehensive Plans

CDRPA

(7) Policy on Port Comp Plans – CDRPA Resolution No. 2021-14

- To adopt CDRPA Resolution No. 2021-14 regarding administration of the Comprehensive Plans



**Board of Directors
Chelan Douglas Regional Port Authority
Meeting Minutes
June 22nd, 2021
9:00 am**

Present:

Directors

JC Baldwin, Director
Rory Turner, Director
Donn Etherington, Director

Jim Huffman, Director (Zoom/In Person)
W. Alan Loeb sack, Director
Mark Spurgeon, Director

Staff

Jim Kuntz, Chief Executive Officer
Trent Moyers, Director of Airports
Ron Cridlebaugh, Dir. of Economic Dev.
Stacie de Mestre, Public Works & Cap. Projects Mgr.
Sarah Deenik, Comm. Coordinator (Zoom)
Bealinda Tidd, Accounting Specialist (Zoom)
Randy Asplund, Port Engineer (Zoom)
Tricia Degnan, CTC Manager (Zoom)

Monica Lough, Dir. of Finance & Admin.
Ron Russ, Property Manager
Craig Larsen, Econ. Dev. Manager
Cami Harris, Executive Assistant
Jennifer Sands, Legal Counsel
Quentin Batjer, Legal Counsel
Laura Camarillo Reyes, CTC Asst. (Zoom)
Esther McKivor (Zoom)

Guests

Mayor Bob Goedde, City of Chelan (Zoom)
Erik Howe, RH2 (Zoom)
Rhona Baron, Savor Central Washington
Jacqueline Stonas
Chaun Birks, Center Investments

Nevonne McDaniels, Wen. World (Zoom)
Chris Mansfield, T-O Engineers (Zoom)
Mark Milner
Al Stonas

The Chelan Douglas Regional Port Authority (CDRPA) Meeting was called to order at 9:00 am. Due to COVID-19 restrictions, the meeting was held at Confluence Technology Center and via Zoom as previously posted in the required Public Meeting Notice.

Introductions were made.

Conflict of Interest: None

CDRPA CONSENT AGENDA:

The Chelan Douglas Regional Port Authority Consent Agenda consisting of Minutes of June 8th, 2021 Commission Meeting; and May 2021 Commission Meeting Calendar was presented and the following action was taken:

Motion No.

Moved by:
Seconded by:

06-10-21 CDRPA

Mark Spurgeon
JC Baldwin

To approve the Chelan Douglas Regional Port Authority Consent Agenda consisting of Minutes of June 8th, 2021 Commission Meeting; and May 2021 Commission Meeting Calendar, as presented.

Motion passed 6-0.

EXECUTIVE SESSION

Executive Session was called at 9:05 am for 15-minutes to discuss with legal counsel potential litigation and/or legal risks (RCW 42.30.110(1)(i)). Executive Session was extended at 9:20 am for 10-minutes. Meeting reconvened in Regular Session at 9:30 am.

Commissioner Loeb sack called for a 5-minute break at 9:30 am; meeting reconvened at 9:35 am.

ACTION ITEMS:

Pangborn Airport Terminal Apron Reconstruction Project – Kuntz provided a recap of the two bids received for the Pangborn Airport Terminal Apron Reconstruction Project. Staff reviewed the proposed budget and financing plan. Based on the evaluation of the bids received, Hurst Construction, LLC was the apparent low bidder, and T-O Engineers recommended award of the project to Hurst. Discussion ensued and the following actions were taken:

Motion No.
Moved by:
Seconded by:

06-11-21 CDRPA

Rory Turner
Mark Spurgeon

To accept the recommendation of T-O Engineers that Hurst Construction, LLC is the apparent low bidder for the Terminal Apron Reconstruction Project in the amount of \$9,500,017.54, including Washington State Sales Tax.

Motion passed 4-1.

Commissioner Huffman absent; Commissioner Etherington Nay.

Motion No.
Moved by:
Seconded by:

06-12-21 CDRPA

Rory Turner
Mark Spurgeon

To authorize the CEO to award the Airport's Terminal Apron Reconstruction Project contract in the amount of \$9,500,017.54, including Washington State Sales Tax to Hurst Construction, LLC, conditioned upon: (a) the acceptance of an FAA Grant Offer or Offers in an amount sufficient to fund the construction costs to complete the Terminal Apron Reconstruction Project; and (b) the FAA's issuance of a Notice of Concurrence to award said contract to Hurst Construction, LLC.

Motion passed 4-1.

Commissioner Huffman absent; Commissioner Etherington Nay.

Motion No.
Moved by:
Seconded by:

06-13-21 CDRPA

JC Baldwin
Mark Spurgeon

To authorize the CEO to enter into FAA AIP Grant Offer #44 for the Pangborn Airport Terminal Apron Reconstruction Project.

Motion passed 4-1.

Commissioner Huffman absent; Commissioner Etherington Nay.

Motion No.
Moved by:
Seconded by:

06-14-21 CDRPA

Mark Spurgeon
JC Baldwin

To establish an overall construction phase budget in an amount not to exceed \$10,954,085.00, consisting of the Construction Contract, previously approved Design & Construction Management contract, plus a 5% contingency.

Motion passed 4-1.

Commissioner Huffman absent; Commissioner Etherington Nay.

IB#2 Pavement Preservation Project – de Mestre provided an update on the IB#2 Pavement Preservation Project noting \$150,000 was included in the 2021 Budget for the project. On June 11th, one bid was received from Central Washington Asphalt in the amount of \$113,487.00, including Washington State Sales Tax. Staff recommended the project be awarded to Central Washington Asphalt, and an overall project budget of \$144,487.00 be established. Based on the proposed construction contract amount, the Wenatchee School District, who shares a portion of the parking lot with the Regional Port, has agreed to reimburse the Port \$42,715.00 for its portion. The following actions were taken:

Motion No.
Moved by:
Seconded by:

06-15-21 CDRPA

Mark Spurgeon
Rory Turner

To authorize the CEO to award and sign the contract with Central Washington Asphalt, Inc. for the IB#2 Pavement Preservation Project in the amount of \$113,487.00, including Washington State Sales Tax, upon receipt and acceptance of all necessary deliverables required by the contract documents from the contractor.

Motion passed 5-0.
Commissioner Huffman absent.

Motion No.
Moved by:
Seconded by:

06-16-21 CDRPA

JC Baldwin
Mark Spurgeon

To establish an overall project budget in an amount not to exceed \$144,487.00, including Washington State Sales Tax.

Motion passed 5-0.
Commissioner Huffman absent.

Approval of 2020 Financial Statements – Lough presented the 2020 Financial Statements for the Port of Chelan County, Port of Douglas County, Pangborn Memorial Airport, Chelan Douglas Regional Port Authority, and Port of Douglas County Development Corporation. The following actions were taken:

Motion No.
Moved by:
Seconded by:

06-17-21 POCC

JC Baldwin
Donn Etherington

To approve the Port of Chelan County 2020 Financial Statements, as presented.

Motion passed 3-0.

Motion No.
Moved by:
Seconded by:

06-18-21 PODC

Alan Loeb sack
Mark Spurgeon

To approve the Port of Douglas County 2020 Financial Statements, as presented.

Motion passed 2-0.
Commissioner Huffman absent.

Motion No.
Moved by:
Seconded by:

06-19-21 PMA
JC Baldwin
Rory Turner
To approve the Pangborn Memorial Airport 2020 Financial Statements, as presented.

Motion passed 5-0.
Commissioner Huffman absent.

Motion No.
Moved by:
Seconded by:

06-20-21 CDRPA
Rory Turner
JC Baldwin
To approve the Chelan Douglas Regional Port Authority 2020 Financial Statements, as presented.

Motion passed 5-0.
Commissioner Huffman absent.

Motion No.
Moved by:
Seconded by:

06-21-21 PODC Dev. Corp
Alan Loeb sack
Mark Spurgeon
To approve the Port of Douglas County Development Corporation 2020 Financial Statements, as presented.

Motion passed 2-0.
Commissioner Huffman absent.

PRESENTATIONS:

Savor Central Washington – Rhona Baron provided a review of Savor Central Washington (formerly Cascade Farmlands) goals for 2021 and beyond including:

- Financially recover from 2020 event cancellations as a result of COVID-19.
- Finalize Strategic Plan.
- Launch new brand to consumers and other trade organizations.

She thanked the Commissioners for their support over the years.

Lineage South Buildings G & I Proposal – Mark Milner, and Al & Jacqueline Stonas provided a presentation on their proposal for Lineage South Buildings G & I. An opportunity for questions was provided. Staff will continue to work with this group on their proposal.

ACTION ITEMS, continued.

Vacation Leave Update – Lough provided a review of the proposed changes to the vacation leave policy concerning “sell back” of accrued vacation hours. Discussion ensued and the following actions were taken:

Motion No.
Moved by:
Seconded by:

06-22-21 CDRPA
JC Baldwin
Jim Huffman
To approve the Personnel Policy update concerning the Regional Port Authority Vacation Leave Policy, as presented.

Motion passed 6-0.

MISC STAFF REPORTS:

Kuntz provided information and updates including:

- Attended a meeting with Douglas County Commissioners on Monday, June 14th.
- Update on City of Wenatchee's INFRA Grant application for Confluence Parkway.
- Update on the recent meeting with Douglas County Fire District No. 2 Fire Chief Brian Brett.
- Reported the Regional Port's .09% Sales Tax Grant application with Chelan County was ranked #1 out of 8 applications by the review committee. If approved by County Commissioners, the grant would be used for wood waste removal at the Cashmere Mill District parcels north of Sunset Highway.
- The Pangborn Airport Boundary Line Adjustment was filed last week with Douglas County.
- Potential buyer of LOJO property has begun the due diligence process.
- Meeting at Campbell's Resort tomorrow concerning a small diameter lumber mill for Chelan County.
- Staff is reviewing Alaska Airlines current Lease Agreement.
- Reviewed tax rate projections provided by the Chelan County Assessor's Office.

Lough provided information and updates including:

- Researching health insurance options for the Regional Port.

Moyers provided information and updates including:

- Waterville Pavement Rehabilitation Project is complete. Showed before and after photos.
- Attending two meetings this week with parties interested in the Airport café.
- Airport Environmental Assessment work continues.
- Announced the FAA plans to fully fund the Pangborn Airport Terminal Reconstruction Project.
- Announced Pangborn Airport will receive \$1,373,844 in funding from the American Rescue Plan.

De Mestre provided information and updates including:

- Apollo Mechanical Contractors withdrew their name from the RFP process for the Executive Flight HVAC Phase II Project.
- CWICC Building HVAC work continues; two of the three units have been installed.

Cridlebaugh provided information and updates including:

- Reviewed a list of potential trade shows the Economic Development team may attend in the next few months.

Larsen provided information and updates including:

- Attending a Wenatchee Valley Job Fair at the Wenatchee Convention Center tomorrow.
- Curb Appeal is interested in property by Pangborn Airport for a new distribution location.

Russ provided information and updates including:

- Brender Creek beaver trapping and relocation work continues.
- Update on weed spraying and mowing at Mansfield Airport.

PUBLIC COMMENT – An opportunity for public comment was provided; however, no public comments were received.

REVIEW CALENDAR OF EVENTS: Kuntz highlighted several upcoming events. Both July meetings will begin at 1:00 pm due to conflicts.

ITEMS FROM BOARD OF DIRECTORS: Directors provided various updates.

EXECUTIVE SESSION

Executive Session was called at 1:15 pm for 15-minutes to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)).

Regular Session reconvened at 1:30 pm and was immediately adjourned.

Signed and dated this 13th day of July, 2021.

CHELAN DOUGLAS REGIONAL PORT AUTHORITY

JC Baldwin, Director

Jim Huffman, Director

Donn Etherington, Director

Mark Spurgeon, Director

Rory Turner, Director

W. Alan Loeb sack, Director

**Tri-Commission Meeting
Special Meeting Minutes
Confluence Technology Center and Zoom Virtual Conference
June 29th, 2021 1:00 pm**

Present:

Chelan Douglas Regional Port Authority JC Baldwin, Commissioner Jim Huffman, Commissioner Mark Spurgeon, Commissioner Jim Kuntz, CEO Cami Harris, Executive Assistant	Chelan County PUD Randy Smith, Commissioner Dennis Bolz, Commissioner Ann Congdon, Commissioner Steve McKenna, Commissioner Steve Wright, General Manager Justin Erickson, Managing Director Dist. Svcs. Shaun Seaman, Ex. Affairs Program Mgr. Rachel Hansen, Sr. Communications Strategist Andy Wendell, Director of Customer Svc. Rebekah Neumann, Clerk of the Board Bob Shane
Chelan County Kevin Overbay, Commissioner Bob Bugert, Commissioner Tiffany Gehring, Commissioner Blake Baldwin, Economic Dev. Director	
Mayors Bob Goedde, City of Chelan Jim Fletcher, City of Cashmere Mike Buckingham, City of Entiat	
Others Linda Haglund, Wenatchee Downtown Assoc. Representative Keith Goehner Kelli Scott, Congresswoman Schrier Staff Jerri Barkley, Wenatchee Valley Chamber Renee Swearingan, City of Entiat Yvonne Wilcox Laura Merrill, City of Wenatchee	Alisha Bissonette, Congresswoman Schrier Staff Jefferson Robbins, NCWLife Rosa Pulido, Wenatchee Valley Chamber Lisa Brown, Dept. of Commerce Russ Elliot, Dept. of Commerce Ari Perimutter, Congresswoman Schrier Staff

The Tri Commission Meeting and respective Special Commission Meetings were called to order and/or reconvened at 1:00 pm. The Pledge of Allegiance was conducted and roll call was taken. Justin Erickson, Chelan County PUD, facilitated the meeting.

Presentation – Washington State Broadband Office – Russ Elliot, Director – Russ Elliot provided an update on Broadband in Washington State. An opportunity for questions and discussion was provided.

LEGISLATIVE WRAP UP AND PERSPECTIVES – Sean Seaman, Chelan County PUD, provided an update on the 2021 Legislative Session.

TRI-COMMISSION UPDATES:

- **Chelan County Commission**
 - Natural Prescribed Fire Act of 2021 – Proposed Legislation
- **Chelan Douglas Regional Port Authority**
 - Tax Increment Financing
- **Chelan County PUD**
 - Second Water Source
 - Fire Safety Outage Management
 - Water Supply and Reservoir Readiness
 - Energy Demand Forecast

CHELAN COUNTY MAYORS UPDATE – Each of the Chelan County Mayors provided updates and information.

OPPORTUNITY FOR PUBLIC COMMENT: No comments were made.

COMMISSIONER COMMENTS: Several Commissioners offered comments.

The Tri Commission Meeting and respective Special Commission Meetings were closed at 3:00 pm.

Signed and dated this 13th day of July, 2021.

CHELAN DOUGLAS REGIONAL PORT AUTHORITY

JC Baldwin, Director

Jim Huffman, Director

Not in Attendance
Rory Turner, Director

Mark Spurgeon, Director

Not in Attendance
Donn Etherington, Director

Not in Attendance
W. Alan Loeb sack, Director

**CHELAN DOUGLAS REGIONAL PORT AUTHORITY
RESOLUTION NO. 2021-13
RESOLUTION TO VOID CHECK NO. 8226**

Whereas Check No. 8226 in the amount of \$298.02, payable to Jerry's Auto Supply, on Register Page No. 2021-16 was created and signed on May 14, 2021.

Whereas check issued was a duplicate payment on an invoice and subsequently returned to the Port Authority uncashed by Jerry's Auto Supply. The returned check is to be voided.

Now, therefore be it resolved by the Board of Directors of the Chelan Douglas Regional Port Authority, a municipal corporation of the State of Washington, that Check No. 8226 be declared VOID.

Dated this 13th day of July, 2021.

CHELAN DOUGLAS REGIONAL PORT AUTHORITY

JC Baldwin, Director

Jim Huffman, Director

Donn Etherington, Director

Mark Spurgeon, Director

Rory Turner, Director

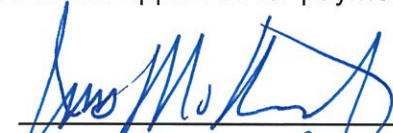
W. Alan Loeb sack, Director

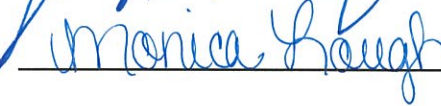
**Chelan Douglas Regional Port Authority
Check Register Listing
2021-June**

Date Issued	Register #	Reason	First #	Last #	Amount
06/08/21		FAA Reimbursement Agreement Payment		ACH	\$28,930.28
06/15/21		Payroll Mid-month Draws		ACH	\$2,300.00
06/15/21	2021-19	Mid-Month Payables	8334	8406	\$169,131.01
06/17/21	2021-20	Interim Payables	8407	8411	\$2,756.00
06/17/21		WA Dept of Rev - Business License Renewal		ACH	\$15.00
06/17/21		WA Dept of Rev - Business License Renewal		ACH	\$373.66
06/23/21		WA State DOL - Sale of F250		ACH	\$13.25
06/25/21	2021-21	Interim Payables		8412	\$437,865.28
06/28/21		WA Dept of Revenue - Sales Tax		ACH	\$5,970.68
06/30/21	2021-22	June 2021 Payroll	8413	8416	\$233,851.96
06/30/21	2021-23	Month-end Payables	8417	8473	\$642,887.61

Transactions for approval June 13, 2021 total: \$1,524,094.73

We, the undersigned Directors of the Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify the merchandise or services hereinafter have been received and that the checks listed above are approved for payment.

Chief Executive Officer 

Dir of Finance & Admin. 

Director Baldwin _____

Director Etherington _____

Director Huffman _____

Director Loeb sack _____

Director Spurgeon _____

Director Turner _____

**Chelan Douglas Regional Port Authority
Check Register
2021-19**

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval June 15, 2021 checks 8334 - 8406 in the amount of **\$ 169,131.01**

Jim Kuntz, Chief Executive Officer

Monica Lough, Director of Finance & Admin

<u>Date Issued</u>	<u>Claimant</u>	<u>Purpose</u>	<u>Check Number</u>	<u>Amount</u>
<u>CASHMERE MILL DISTRICT</u>				
06/15/2021	Banner Bank	Maintenance Supplies	8343	424.01
06/15/2021	City of Cashmere	Water/Sewer	8352	617.62
06/15/2021	Waste Management	Monthly Service	8403	799.32
Net Cashmere Mill District				\$1,840.95
<u>CONFLUENCE TECHNOLOGY CENTER</u>				
06/15/2021	Avidex	Service Repair	8338	930.93
06/15/2021	Banner Bank	Office Supplies & Promotional Advertising	8345	163.14
06/15/2021	Chelan County PUD	Electricity / Water	8350	8,090.83
06/15/2021	City of Wenatchee	Wastewater/Sewer/Storm Drain	8353	591.80
06/15/2021	Crown Paper & Janitorial Supply	Custodial Supplies	8356	288.62
06/15/2021	Department of L&I - Elevator Program	Annual Operating Cert	8359	480.90
06/15/2021	Firefly	Hardware Replacement	8365	245.21
06/15/2021	GFC Services	Cleaning Service - May 2021	8366	6,067.32
06/15/2021	Inland Supply PC167 Hajoca Corp	Refund Room Charge	8372	784.50
06/15/2021	Lowe's	Maintenance supplies	8377	34.19
06/15/2021	Office Depot	Office supplies	8379	278.38
06/15/2021	Pacific Security	Patrol Service - May 2021	8382	362.82
06/15/2021	TK Elevator	2nd installment in elevator repair	8398	16,077.58
06/15/2021	Waste Management	Monthly Service	8403	975.63
Net Confluence Technology Center				\$35,371.85
<u>DOWNTOWN WENATCHEE SOUTH</u>				
06/15/2021	Chelan County PUD	Utilities	8350	1,010.49
06/15/2021	City of Wenatchee	Utilities	8353	825.20
06/15/2021	Inland Fire Protection, Inc.	Alarm Service	8371	150.12
Net Downtown Wenatchee South				\$1,985.81
<u>OLDS STATION BUSINESS PARK</u>				
06/15/2021	Chelan County PUD	Electricity/Water	8350	1,565.07
06/15/2021	City of Wenatchee	Sewer/Storm Drain/Stormwater	8353	700.55
06/15/2021	Express Services, Inc.	Landscape Services	8363	657.26
06/15/2021	S & W Irrigation Supply	Stake w/ riser & micro spinner	8392	67.70
06/15/2021	Stemilt Organic Recycling Center	Yard refuse - 2 Cubic Yards	8396	20.00
06/15/2021	Waste Management	Monthly Service	8403	134.45
Net Olds Station Business Park				\$3,145.03

**Chelan Douglas Regional Port Authority
Check Register
2021-19**

PANGBORN AIRPORT

06/15/2021	Ag Supply Co.	Unleaded and Offroad Diesel Bulk	8335	2,298.33
06/15/2021	Avfuel Corp	Jet Fuel	8336	25,472.99
06/15/2021	Aviation Laboratories, Inc	DE ICE - 55 gal	8337	765.00
06/15/2021	Banner Bank	Supplies, Memberships & Conference Fees	8341	677.90
06/15/2021	Banner Bank	Aviation & Vehicle Maintenance Supplies	8346	224.05
06/15/2021	Banner Bank	Verizon - On call & Parking Lot phones	8347	468.32
06/15/2021	Berk Consulting, Inc.	Land Use Plan Update	8348	3,543.75
06/15/2021	Cintas Corporation	Uniforms and shop towels	8351	273.74
06/15/2021	Douglas County PUD	Airfield & Terminal Electricity	8360	2,099.00
06/15/2021	Fastenal Company	Aviation Maintenance Supplies	8364	13.17
06/15/2021	Firefly	IT Support Services	8365	945.24
06/15/2021	Graybeal Signs, Inc.	Pay to Park signs	8367	4,117.94
06/15/2021	Home Depot Pro	FBO & Terminal Supplies	8370	1,355.08
06/15/2021	Jerry's Auto Supply	Air Cond & Heater Door - '04 Chev. Silverado	8374	187.69
06/15/2021	Landline Surveyors	Airport Boundary Line Adjustment	8376	9,087.50
06/15/2021	Lowe's	Aviation Maintenance Supplies	8377	84.94
06/15/2021	North Cascades Heating & A/C, Inc	Replace heat relay & sealed refrigerant leak	8378	752.69
06/15/2021	OmniPark, Inc	Monthly software, license and support	8380	366.05
06/15/2021	Oxarc Inc.	Gas Cylinder Rental	8381	81.72
06/15/2021	ProDIGIQ, Inc.	Maintenance & Support - April thru June 2021	8386	750.00
06/15/2021	Rodda Paint Co.	Yellow Traffic Paint - 60 gals	8391	900.00
06/15/2021	Scott Prazer	Refund tenant deposit	8385	857.50
06/15/2021	Service Driven Transport	Claim for Damages - tar & gravel melted to tires	8393	1,471.89
06/15/2021	Voltaire Aviation Inc	Air Service Development Retainer - June 2021	8399	4,000.00
06/15/2021	Waste Management	Monthly Service	8403	831.50
06/15/2021	Wilbur-Ellis Company LLC	Weed & Feed	8405	985.53
	Net Pangborn Airport			<u><u>\$62,611.52</u></u>

PANGBORN AIRPORT BUSINESS PARK

06/15/2021	Douglas County PUD	Electricity	8360	1,131.00
06/15/2021	Harvest Valley Pest Control, Inc.	Quarterly Pest Control	8368	81.23
06/15/2021	Home Depot Pro	Filters	8370	36.67
06/15/2021	North Cascades Heating & A/C, Inc	Air Conditioner Maintenance	8378	557.75
06/15/2021	Peaceful Retreat Yard Care & Landscaping	Grounds maintenance - May 2021	8383	2,875.37
06/15/2021	Platt Electric Supply	Supplies	8384	80.57
06/15/2021	York Building Services, Inc.	Janitorial June 2021	8406	1,788.00
	Net Pangborn Airport Business Park			<u><u>\$6,550.59</u></u>

RPA OFFICE/AVIATION CENTER

06/15/2021	After Hours Plumbing & Heating, Inc.	Replace water heater	8334	3,444.68
06/15/2021	Banner Bank	Drive Belt (5) for Garage Door	8346	116.12
06/15/2021	Department of L&I - Elevator Program	Renewal for Annual Operating Certificate	8359	134.10
06/15/2021	Douglas County PUD	Electricity	8360	748.00
06/15/2021	Fastenal Company	Maintenance supplies	8364	15.37
06/15/2021	Home Depot Pro	Cleaning supplies	8370	283.91
06/15/2021	Lowe's	Parts for Banner	8377	34.84
06/15/2021	Star Rentals, Inc.	60' Boom Lift Rental	8395	747.27
06/15/2021	Waste Management	Monthly Service	8403	354.97
	Net RPA Office/Aviation Center			<u><u>\$5,879.26</u></u>

LAKE CHELAN AIRPORT

06/15/2021	Chelan County PUD	Utilities	8350	22.24
	Net Lake Chelan Airport			<u><u>\$22.24</u></u>

**Chelan Douglas Regional Port Authority
Check Register
2021-19**

<u>MANSFIELD AIRPORT</u>				
06/15/2021	Douglas County PUD	Utilities	8360	44.00
	Net Mansfield Airport			<u>44.00</u>
<u>WATERVILLE AIRPORT</u>				
06/15/2021	Douglas County PUD	Utilities	8360	28.00
	Net Waterville Airport			<u>28.00</u>
<u>ORONDO RIVER PARK</u>				
06/15/2021	Douglas County PUD	Utilities	8360	160.00
06/15/2021	Eurofins Cascade Analytical	Coliform Colilert	8362	31.00
06/15/2021	Express Services, Inc.	Park Attendant	8363	983.59
06/15/2021	Home Depot Pro	Office supplies	8370	79.19
06/15/2021	Pacific Security	Patrol Service - May 2021	8382	1,169.00
06/15/2021	Peaceful Retreat Yard Care & Landscaping	Grounds maintenance - May 2021	8383	2,682.19
06/15/2021	Rodda Paint Co.	White Traffic Paint - 15 gals	8391	304.35
	Net Orondo River Park			<u>5,409.32</u>
<u>PYBUS INCUBATOR</u>				
06/15/2021	Chelan County PUD	Utilities	8350	51.29
06/15/2021	Community Glass Company, Inc.	Glass door maintenance	8355	325.50
06/15/2021	Keyhole Security Inc.	Door handle parts and keys	8375	170.75
06/15/2021	Stan's Merry Mart	Box Fan 20"	8394	29.28
	Net Pybus Incubator			<u>576.82</u>
<u>ADMINISTRATIVE & GENERAL</u>				
06/15/2021	Banner Bank	Office Supplies & Subscriptions	8341	1,324.51
06/15/2021	Banner Bank	Maintenance Supplies & Port Truck Fuel	8343	128.15
06/15/2021	Banner Bank	Office Supplies & Subscriptions	8344	100.47
06/15/2021	Cascade Quality Water	Bottled Water Delivered	8349	15.05
06/15/2021	Coleman Oil Company	Fuel for Port Trucks	8354	272.44
06/15/2021	Davis Arneil Law Firm, LLP	Legal Services	8358	8,623.50
06/15/2021	Enduris	New Equipment + Insurance Coverage	8361	683.00
06/15/2021	Office Depot	Office supplies	8379	73.62
06/15/2021	Quadient Finance USA, Inc.	Postage	8387	500.00
06/15/2021	Quadient Leasing USA, INC.	Postage Machine Lease	8388	220.80
06/15/2021	RH2 Engineering, Inc.	Professional Services	8389	400.00
06/15/2021	Washington Public Ports Association	Spring Meeting Public Works registration	8401	50.00
	Net Administrative & General			<u>12,391.54</u>
<u>BUSINESS DEVELOPMENT & MARKETING</u>				
06/15/2021	Banner Bank	Logo wear clothing	8339	156.92
06/15/2021	Banner Bank	Business Meeting Meals	8340	166.80
06/15/2021	Banner Bank	Other Marketing	8341	170.03
06/15/2021	Banner Bank	Other Marketing	8342	272.73
06/15/2021	Ridgeline Graphics, Inc	Signage for FlyWheel Conference	8390	40.69
06/15/2021	Washington State University	SBDC Match - 1Q 2021	8402	20,000.00
06/15/2021	Wenatchee World	Notice of Surplus Property Hearing	8404	141.88
	Net Business Development & Marketing			<u>20,949.05</u>

**Chelan Douglas Regional Port Authority
Check Register
2021-19**

ECONOMIC DEV CONTR - NONPROFITS

06/15/2021	Historic Downtown Chelan Association	1Q Grant Disbursement	8369	2,500.00
	Net Economic Dev Contr - Nonprofits			<u>2,500.00</u>

CAPITAL PROJECTS

06/15/2021	Banner Bank	Legal Advertising - Terminal Apron	8341	2,139.55
06/15/2021	Daily Journal of Commerce	Legal Advertising - Terminal Apron	8357	1,161.00
06/15/2021	J. R. Swigart Company, Inc.	Release retainage	8373	2,028.40
06/15/2021	RH2 Engineering, Inc.	IB2 Pavement Preservation	8389	1,101.28
06/15/2021	The Spokesman-Review	Legal Advertising - Terminal Apron	8397	1,394.80
06/15/2021	W.E.S. Landscape Architecture	CTC Landscape Design Development Plan	8400	2,000.00
	Net Capital Projects			<u>9,825.03</u>

	TOTAL	<u>169,131.01</u>
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Void: N/A

**Chelan Douglas Regional Port Authority
Check Register
2021-20**

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval June 17, 2021 checks 8407 - 8411 in the amount of \$ 2,756.00

Jim Kuntz, Chief Executive Officer _____

Monica Lough, Director of Finance & Admin _____

Date Issued	Claimant	Purpose	Check Number	Amount
<u>PANGBORN AIRPORT</u>				
06/17/2021	Douglas County	Land Use Plan Update	8407	2,682.00
06/17/2021	Douglas County Auditor	Licensing Airport Equipment	8410	54.75
06/17/2021	Douglas County Auditor	Licensing Airport Equipment	8411	19.25
	Net Pangborn Airport			\$2,756.00
TOTAL				\$2,756.00

Void: 8408, 8409

**Chelan Douglas Regional Port Authority
Check Register
2021-21**

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval June 25, 2021 check 8412 in the amount of

\$ 437,865.28

Jim Kuntz, Chief Executive Officer _____

Monica Lough, Director of Finance & Admin _____

Date Issued	Claimant	Purpose	Check Number	Amount
	<u>CAPITAL PROJECTS</u>			
	Central Washington Title Services	Purchase from Piepel Land Holdings, LLC	8412	437,865.28
	Net Capital Projects			<u>437,865.28</u>
		TOTAL		<u>437,865.28</u>

Void:

**Chelan Douglas Regional Port Authority
Check Register
2021-22**

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval June 30, 2021, checks 8413 - 8416, and electronic payments in the amount of:

\$ 233,851.96

Jim Kuntz, Chief Executive Officer

Monica Lough, Director of Finance & Admin

<u>Date Issued</u>	<u>Claimant</u>	<u>Purpose</u>	<u>Check Number</u>	<u>Amount</u>
<u>Payroll</u>				
06/30/21	Applebury, Briar	June 2021 Payroll	EFT	2,173.42
06/30/21	Asplund, Randy	June 2021 Payroll	EFT	3,819.40
06/30/21	Baldwin, Janet L	June 2021 Payroll	EFT	1,421.68
06/30/21	Beidler, Camryn N	June 2021 Payroll	EFT	2,031.05
06/30/21	Camarillo Reyes, Laura	June 2021 Payroll	EFT	2,846.43
06/30/21	Chatriand, Bobbie J	June 2021 Payroll	EFT	2,845.69
06/30/21	Cridlebaugh, Ronald W	June 2021 Payroll	EFT	5,863.07
06/30/21	de Mestre, Stacie	June 2021 Payroll	EFT	5,021.31
06/30/21	Deenik, Sarah K	June 2021 Payroll	EFT	4,508.27
06/30/21	Degnan, Tricia E	June 2021 Payroll	EFT	4,374.71
06/30/21	Etherington, Donn	June 2021 Payroll	EFT	1,521.34
06/30/21	Flaget, Todd R	June 2021 Payroll	EFT	3,809.01
06/30/21	Harris, Camille L	June 2021 Payroll	EFT	3,104.01
06/30/21	Huffman, James D	June 2021 Payroll	EFT	1,439.34
06/30/21	Kuntz, James M	June 2021 Payroll	EFT	11,641.78
06/30/21	Lamb, Kenneth R	June 2021 Payroll	EFT	4,179.06
06/30/21	Lamb, Shane C	June 2021 Payroll	EFT	2,847.56
06/30/21	Larsen, Craig N	June 2021 Payroll	EFT	5,689.11
06/30/21	Loebsack, W Alan	June 2021 Payroll	EFT	423.89
06/30/21	Lough, Monica D	June 2021 Payroll	EFT	7,579.18
06/30/21	Martinez, Rafael	June 2021 Payroll	EFT	2,295.05
06/30/21	McKivor, Esther S	June 2021 Payroll	EFT	3,891.79
06/30/21	Moyers, Trent D	June 2021 Payroll	EFT	7,217.31
06/30/21	Orr, Marcus J	June 2021 Payroll	EFT	3,665.47
06/30/21	Ramos, Jorge E	June 2021 Payroll	EFT	2,458.20
06/30/21	Russ, Ronald R	June 2021 Payroll	EFT	5,708.34
06/30/21	Russell, Justin L	June 2021 Payroll	EFT	3,508.34
06/30/21	Scott, Tristan L	June 2021 Payroll	EFT	2,556.92
06/30/21	Smith, Charles B	June 2021 Payroll	EFT	3,320.58

06/30/21	Spurgeon, Mark M	June 2021 Payroll	EFT	678.51
06/30/21	Thorpe, Colby	June 2021 Payroll	EFT	415.57
06/30/21	Tidd, Bealinda	June 2021 Payroll	EFT	3,336.70
06/30/21	Turner, Rory A	June 2021 Payroll	EFT	1,476.68
06/30/21	Vargas, Manuel A	June 2021 Payroll	EFT	3,980.76
06/30/21	Bealinda Tidd	June Sunshine fund	8413	125.00
06/30/21	Washington Counties Insurance Fund	July Insurance	8414	31,164.61
06/30/21	HRA VEBA Trust	June VEBA	8416	2,000.00
06/30/21	Department of Retirement Systems	June Retirement	ACH	36,718.38
06/30/21	US Treasury	June Payroll taxes	EFTPS	42,194.44
	Net Payroll			<u>233,851.96</u>

Voided: 8415

**Chelan Douglas Regional Port Authority
Check Register
2021-23**

We, the undersigned Directors of Chelan Douglas Regional Port Authority, in the State of Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval June 30, 2021 checks 8417 - 8473 in the amount of \$ 642,887.61

Jim Kuntz, Chief Executive Officer _____

Monica Lough, Director of Finance & Admin _____

Date Issued	Claimant	Purpose	Check Number	Amount
<u>CASHMERE MILL DISTRICT</u>				
06/30/2021	Chelan County PUD	Electricity	8426	865.12
06/30/2021	Local Tel Communications	Fire Alarm Services	8446	181.77
	Net Cashmere Mill District			\$1,046.89
<u>CONFLUENCE TECHNOLOGY CENTER</u>				
06/30/2021	Cascade Natural Gas	Natural Gas	8424	13.78
06/30/2021	Chelan County PUD	Water/Fire Sprinkler	8426	194.08
06/30/2021	Consolidated Electrical Distributors, Inc	Maintenance Supplies	8431	88.21
06/30/2021	Crown Paper & Janitorial Supply	Custodial Supplies	8432	258.41
06/30/2021	Firefly	IT Managed Svcs & Hardware Support	8438	3,141.57
06/30/2021	Home Depot Pro	Maintenance Supplies	8440	28.88
06/30/2021	Kelley Imaging Systems, Inc.	Copier Service	8444	168.19
06/30/2021	Keyhole Security Inc.	New keys	8445	8.14
06/30/2021	Local Tel Communications	Fire Suppression & Sprinkler	8446	517.09
06/30/2021	Lowe's	Office & Maintenance Supplies	8447	141.58
06/30/2021	Panhandle Power Solutions, LLC	Refund tenant deposit	8455	560.67
06/30/2021	Shane Lamb	WA Electrical Training & Certification	8462	278.70
06/30/2021	Ziplay Fiber	Monthly Service	8471	1,258.46
	Net Confluence Technology Center			\$6,657.76
<u>DOWNTOWN WENATCHEE SOUTH</u>				
06/30/2021	Cascade Natural Gas	Utilities	8424	379.97
06/30/2021	Stan's Merry Mart	Maintenance Supplies	8464	36.85
	Net Downtown Wenatchee South			\$416.82
<u>OLDS STATION BUSINESS PARK</u>				
06/30/2021	Cascade Natural Gas	Natural Gas	8424	13.78
06/30/2021	Chelan County PUD	Water	8426	553.51
06/30/2021	Express Services, Inc.	Landscaper Services	8436	369.12
06/30/2021	Keyhole Security Inc.	New keys	8445	17.09
06/30/2021	Local Tel Communications	Alarm System	8446	572.88
06/30/2021	Stemilt Organic Recycling Center	Landscape Refuse	8465	40.00
	Net Olds Station Business Park			\$1,566.38

**Chelan Douglas Regional Port Authority
Check Register
2021-23**

PANGBORN AIRPORT

06/30/2021	Ag Supply Co.	Terminal & Parking Lot Maintenance Supplies	8418	40.42
06/30/2021	Avfuel Corp	Jet A & Av Gas Inventory	8421	85,153.47
06/30/2021	Big Bend Community College	Spring 2021 ARFF Training	8422	8,955.00
06/30/2021	Cintas Corporation	Uniforms	8427	370.09
06/30/2021	Fastenal Company	Supplies	8437	37.08
06/30/2021	Firefly	Managed services and parking lot wireless ext.	8438	5,447.38
06/30/2021	Jerry's Auto Supply	Vehicle & Equipment Maintenance Supplies	8443	86.77
06/30/2021	Local Tel Communications	Phone/Internet/Cable	8446	852.25
06/30/2021	Lowe's	Terminal Maintenance	8447	84.24
06/30/2021	Moon Security Services, Inc	Basic Comm'l Monitoring - July 2021	8450	42.28
06/30/2021	North Cascades Heating & A/C, Inc	Terminal AC Maintenance	8473	1,386.25
06/30/2021	Office Depot	Office Supplies	8452	64.95
06/30/2021	Ogden Murphy Wallace, PLLC	Professional Fees	8453	1,855.50
06/30/2021	ProDIGIQ, Inc.	Maintenance & Support: July 2021 - Sept 2021	8457	750.00
06/30/2021	S & W Irrigation Supply	Irrigation Supplies	8472	300.90
06/30/2021	T-O Engineers	Professional Fees	8466	2,047.50
06/30/2021	UVeritech, Inc	1 yr. Maintenance & Support Renewal	8468	295.00
	Net Pangborn Airport			\$107,769.08

PANGBORN AIRPORT BUSINESS PARK

06/30/2021	North Cascades Heating & A/C, Inc	Repair Thermostat and AC	8473	389.89
06/30/2021	Local Tel Communications	Fire Alarm Services	8446	171.13
	Net Pangborn Airport Business Park			\$561.02

RPA OFFICE/AVIATION CENTER

06/30/2021	Oxarc Inc.	Fire Extinguisher Maintenance	8454	759.51
06/30/2021	Platt Electric Supply	Maintenance Supplies	8456	437.08
06/30/2021	Cascade Natural Gas	Natural Gas	8424	234.29
	Net RPA Office/Aviation Center			\$1,430.88

LAKE CHELAN AIRPORT

06/30/2021	Chelan County PUD	Utilities	8426	22.42
	Net Lake Chelan Airport			\$22.42

ORONDO RIVER PARK

06/30/2021	After Hours Plumbing & Heating, Inc.	Repair toilets	8417	923.49
06/30/2021	Eurofins Cascade Analytical	Environmental Mgmt fee	8435	83.00
06/30/2021	Express Services, Inc.	Park Attendants	8436	1,199.64
06/30/2021	Local Tel Communications	Utilities	8446	65.90
	Net Orondo River Park			\$2,272.03

PESHASTIN PROPERTY

06/30/2021	Apple Valley Pumping Service	Portable toilet rental	8420	90.00
	Net Peshastin Property			\$90.00

**Chelan Douglas Regional Port Authority
Check Register
2021-23**

ADMINISTRATIVE & GENERAL

06/30/2021	Alan Loepsack	Mileage	8419	63.34
06/30/2021	Bobbie Chatriand	Mileage	8423	57.96
06/30/2021	Cashmere Museum & Pioneer Village	2021 Business Membership: Pioneer Builder	8425	750.00
06/30/2021	Coleman Oil Company	Fuel for Port Vehicles	8430	218.91
06/30/2021	Donn Etherington	Mileage	8433	25.54
06/30/2021	Firefly	Managed Services	8438	2,318.70
06/30/2021	J. C. Baldwin	Mileage	8442	146.72
06/30/2021	Local Tel Communications	Monthly Service	8446	1,068.72
06/30/2021	Mark M. Spurgeon	Mileage	8448	24.81
06/30/2021	Office Depot	Office Supplies	8452	273.83
06/30/2021	Ogden Murphy Wallace, PLLC	Legal Services	8453	8,622.00
06/30/2021	RH2 Engineering, Inc.	Engineering Services	8458	5,971.38
06/30/2021	Ron Cridlebaugh	Mileage & Logitech Webcam	8459	285.35
06/30/2021	Rory Turner	Mileage	8460	56.00
06/30/2021	Stacie de Mestre	Mileage	8463	126.00
06/30/2021	Washington Public Ports Association	Virtual Spring Meeting - 5 Commissioners & CEO	8469	510.00
	Net Administrative & General			\$20,519.26

BUSINESS DEVELOPMENT & MARKETING

06/30/2021	Claridge Media	Drone Aerial Videos	8429	2,483.50
06/30/2021	J Rivera Associates Inc	Spanish Document Translation	8441	52.00
06/30/2021	Wenatchee World	Legal Advertising	8470	168.88
	Net Business Development & Marketing			\$2,704.38

ECONOMIC DEV CONTR - Municipalities

06/30/2021	City of Wenatchee	ILA - Confluence Pkwy NEPA	8428	175,000.00
	Net Economic Dev Contr - Municipalities			\$175,000.00

CAPITAL PROJECTS

06/30/2021	Douglas County Sewer District No. 1	RH2 Engineering: Mead & Hunter Deicer Review	8434	2,722.66
06/30/2021	Forte Architects Inc.	Gigawatt - Feasability Study	8439	11,686.97
06/30/2021	Maul Foster Alongi, Inc.	EPA Brownsfield Services	8449	7,937.75
06/30/2021	North Cascades Heating & A/C, Inc	CWICC HVAC 92% Complete - Progress Billing	8473	154,132.07
06/30/2021	Ogden Murphy Wallace, PLLC	PMA Instrument Lighting System	8453	768.50
06/30/2021	Ogden Murphy Wallace, PLLC	CTC - Review & Revise Temporary Permit	8453	238.50
06/30/2021	T-O Engineers	Terminal Apron Recon	8466	141,136.13
06/30/2021	TRICO Companies LLC	Pre-construction - Data Center Renovation	8467	4,208.11
	Net Capital Projects			\$322,830.69

TOTAL

\$642,887.61

Void: 8451, 8461

**Port of Chelan County
Check Register Log
2021 - June**

<u>Date Issued</u>	<u>Register #</u>	<u>Reason</u>	<u>First #</u>	<u>Last #</u>	<u>Amount</u>
6/18/2021	2021-07	Mid-Month Payables	5095	5095	\$ 13,000.00

Transactions for approval July 13, 2021 total:

\$13,000.00

Voided checks: None

We, the undersigned Commissioners of Port of Chelan County, in the State of Washington, do hereby certify the merchandise or services hereinafter have been received and that the Warrant listed above is approved for payment.

Executive Director



Dir. of Finance & Admin.



Commissioner Baldwin

Commissioner Etherington

Commissioner Turner

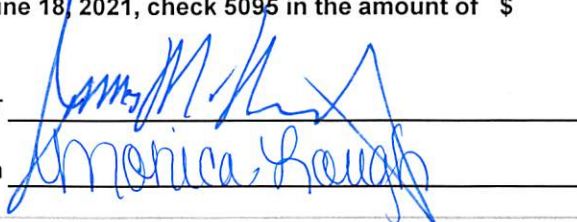
**Port of Chelan County
Check Register
2021-07**

We, the undersigned Commissioners of Port of Chelan County, Chelan County, Washington, do hereby certify that the merchandise or services hereinafter have been received and that checks listed below are approved for payment.

For approval June 18, 2021, check 5095 in the amount of \$ 13,000.00

Jim Kuntz, Executive Director

Monica Lough, Director of Finance & Admin



Date Issued	Claimant	Purpose	Check #	Amount
6/18/2021	GIS Planning, Inc.	Property Website - 10/3/2018-12/31/19	5095 \$	13,000.00

VOID CHECKS: none

Memo

To: Board of Directors
From: Monica Lough
cc: Jim Kuntz
Date: July 13, 2021
Re: Airport Rescue Grant

The American Rescue Plan Act of 2021, signed into law by the President on March 11, 2021, includes \$8 billion in funds to be awarded as economic assistance to eligible U.S. airports. The FAA has issued to the public calculations of Airport Rescue Grant Allocations. Pangborn Memorial Airport is scheduled to receive \$1,318,485 toward operations and \$55,359 for Concession Relief. In preparation for the grant offers, we are requesting authorization for the CEO to sign applications and contracts related to these grants upon receipt from the FAA.

Memo

To: Board of Directors
From: Monica Lough
cc: Jim Kuntz
Date: July 13, 2021
Re: Sinclair Lease Renewal

Sinclair Systems International, LLC became a tenant of the Port of Chelan County in 2006, upon completion of construction of OSBP Building #9. They currently have a lease for 15,000 square feet of the building, paying \$10,679.37 in monthly base rent (\$0.712 per square foot) which expires August 31, 2021. In comparison, Frito Lay leases the other half of the building at \$0.85 per square foot for a two-year term, and the Chelan County PUD leases Building #5 at \$0.65 per square foot, negotiated as part of a larger land transaction.

We are proposing to present Sinclair with a five year lease renewal, which consists of 3.5% CPI increases on an annual basis, as follows:

September 1, 2021	\$0.73
September 1, 2022	\$0.76
September 1, 2023	\$0.79
September 1, 2024	\$0.82
September 1, 2025	\$0.85

Sinclair has been a good tenant, with timely payments, and we would like to continue our positive relationship moving forward. We are looking for board input on the lease prior to presentation to the tenant, as this lease will exceed the Chief Executive Officer's Delegation of Authority.

PORT OF DOUGLAS COUNTY RESOLUTION NO. 2021-01

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF DOUGLAS COUNTY TO INCLUDE CERTAIN REAL PROPERTY IN DOUGLAS COUNTY, COMMONLY KNOWN AS THE FIBRO PROPERTY, AS PART OF THE PORT OF DOUGLAS COUNTY'S COMPREHENSIVE SCHEME OF HARBOR IMPROVEMENTS.

Whereas pursuant to Revised Code of Washington, Chapter 53.20, the Port of Douglas County ("PODC") is required to adopt a comprehensive scheme of harbor improvements ("Comprehensive Plan") and amend the plan as may be appropriate prior to undertaking improvement projects; and

Whereas state law provides no specific requirements or guidance to port authorities as to the format, length, or content of a port's Comprehensive plan; however, port authorities have interpreted the law as requiring an inventory and description of all port properties and identification of anticipated future improvements at these properties; and

Whereas the PODC owns real property located in Douglas County, Washington, and legally described on Exhibit "A", which is attached hereto and incorporated herein by this reference (the "Property"); and

Whereas the PODC scheduled a public hearing for June 22, 2021, to consider and evaluate whether the Property should be included and part of the Port's Comprehensive Plan; and

Whereas a staff report was prepared and presented at the hearing and is incorporated as part of the record of the hearing; and

Whereas proper notice of the public hearing was published and an opportunity for public testimony was provided at the public hearing; and

Whereas the Board of Directors of the Chelan Douglas Regional Port Authority, as the manager of the Property, support and approve the decision to include the Property in the PODC's Comprehensive Plan; and

Whereas, following the closure of the hearing, the PODC Commissioners discussed and concluded that the Property should be incorporated into the PODC's portfolio of real property for future planning, evaluation, development, leasing and related opportunities, subject to the PODC's Comprehensive Plan.

Now, Therefore, the Board of Commissioners of the Port of Douglas County hereby resolve as follows:

1. The Property should be incorporated into the PODC's portfolio of real property for future planning, evaluation, development, leasing and related opportunities, as determined by the PODC Commissioners.
2. The PODC's Comprehensive Plan is hereby amended to include the Property.

3. Nothing herein precludes the PODC Commissioners from considering, at a future public hearing, whether to surplus all or a portion of the Property and to remove the Property from the PODC's Comprehensive Plan.

ADOPTED by the Commission of the Port of Douglas County, following a hearing, at a public meeting thereof held this 13th day of July, 2021.

PORT OF DOUGLAS COUNTY

W. Alan Loeb sack, Commissioner

Mark M. Spurgeon, Commissioner

Jim Huffman, Commissioner

Memo

To: Board of Directors

From:  Jim Kuntz

Date: June 9, 2021

Re: Resolution Regarding Administration of Comprehensive Plans

Peter and Quentin believe it would be helpful to have both Ports, along with the Regional Port, adopt a policy regarding the administration of Comprehensive Plans. Please see attached resolution for your consideration.

**PORT OF CHELAN COUNTY RESOLUTION NO. 2021-02
PORT OF DOUGLAS COUNTY RESOLUTION NO. 2021-04
CHELAN DOUGLAS REGIONAL PORT AUTHORITY
RESOLUTION NO. 2021-14**

**A JOINT RESOLUTION OF THE PORT OF CHELAN COUNTY (“POCC”),
THE PORT OF DOUGLAS COUNTY (“PODC”), AND THE CHELAN
DOUGLAS REGIONAL PORT AUTHORITY (“CDRPA”) REGARDING
ADMINISTRATION OF THE COMPREHENSIVE PLANS FOR THE POCC
AND THE PODC AND AMENDING POCC RESOLUTION NO. 2019-23,
PODC RESOLUTION NO. 2019-16,
and CDRPA RESOLUTION NO. 2019-24**

Whereas the POCC and the PODC (the “Ports”) entered into an Interlocal Agreement for the functional consolidation of the Ports, including finances, management and operations, dated June 11, 2019 (the “2019 ILA”);

Whereas in furtherance of the 2019 ILA, the Ports formed the CDRPA on June 30, 2019, setting a functional consolidation date effective January 1, 2020;

Whereas the POCC adopted a Comprehensive Scheme of Harbor Improvements on November 17, 2017 (“POCC Comp Plan”);

Whereas the PODC adopted a Comprehensive Scheme of Harbor Improvements on December 22, 2015 (“PODC Comp Plan”). Collectively, the POCC Comp Plan and the PODC Comp Plan shall be referred to as the “Plans” and individually, a “Plan”;

Whereas the CDRPA administers the Plans pursuant to CDRPA Joint Resolution No. 2019-24;

Whereas pursuant to the 2019 ILA specific authority is specifically reserved to the respective Ports, including the decision to declare real property as surplus to the needs of the POCC or the PODC;

Whereas consistent with the 2019 ILA, the POCC will be responsible for amendments to the POCC Comp Plan and the PODC will be responsible for amendments to the PODC Comp Plan;

Whereas the CDRPA adopted a policy regarding capital improvements on November 12, 2019;

Whereas the CDRPA, POCC, and PODC adopted a joint resolution on February 11, 2020 regarding the management of property owned by the three entities; and

Whereas Pangborn Memorial Airport is governed by the most recently approved Airport Master Plan, which is incorporated into the Plans.

Now, therefore, the Commissioners for the POCC and the PODC, and Board of Directors of the CDRPA hereby resolve as follows:

1. The decision to purchase any property shall be made by the CDRPA. How the property is titled shall be made by the CDRPA at the time of acquisition.
2. All property acquired by the CDRPA in furtherance of the Plans or the Airport Master Plan shall automatically be deemed incorporated into the respective Plans as follows:
 - A. Property acquired in Chelan County (whether titled in the POCC or the CDRPA) shall be incorporated into and governed by the POCC Plan, as amended from time to time.
 - B. Except as set forth in subparagraph C, below, property acquired in Douglas County (whether titled in the PODC or the CDRPA) shall be incorporated into and governed by the PODC Plan, as amended from time to time.
 - C. Property acquired in furtherance of Pangborn Memorial Airport shall be titled in the CDRPA and incorporated into and governed by the Airport Master Plan, as amended from time to time.
3. Before any real property unrelated to Pangborn Memorial Airport is sold, the property must first be declared surplus by the appropriate Port as set forth in CDRPA Joint Resolution No. 2019-24 to remove the property from the applicable Plan.
4. Before any real property associated with Pangborn Memorial Airport is sold, the property must first be declared surplus by both Ports.
5. Once the property has been declared surplus as set forth above, then any decision to sell the surplus real property shall be authorized by the CDRPA in a public meeting. The authorization shall be binding on the POCC, PODC and CDRPA and the transaction documents shall reflect the entity who has title to the surplus property.

6. CDRPA Joint Resolution No. 2019-24 is hereby amended for consistency with this Resolution. In the event of a conflict with CDRPA Joint Resolution 2019-24, the terms and conditions of this Resolution shall control.

DATED: _____

DATED: _____

PORT OF CHELAN COUNTY

PORT OF DOUGLAS COUNTY

JC Baldwin, Commissioner

Jim Huffman, Commissioner

Donn Etherington, Commissioner

W. Alan Loeb sack, Commissioner

Rory Turner, Commissioner

Mark M. Spurgeon, Commissioner

CHELAN DOUGLAS REGIONAL PORT AUTHORITY:

JC Baldwin, Commissioner

Jim Huffman, Commissioner

Donn Etherington, Commissioner

W. Alan Loeb sack, Commissioner

Rory Turner, Commissioner

Mark M. Spurgeon, Commissioner

Memo

To: Board of Directors

From: Stacie de Mestre

Date: July 8, 2021

Re: Executive Flight Phase 2 HVAC RFP Update

On July 7, 2021 I received Holaday Parks' proposal for the Executive Flight Phase 2 HVAC project. Randy Asplund and I performed an initial review and found the proposal to be responsive but outside of our budget. Our budget was \$600,000 and the proposal came in at \$808,606. We feel that a more thorough review of the proposal is warranted along with a meeting to clarify certain scope items and further negotiate the contract value prior to seeking Board approval to award the contract. Please expect an action item on this matter to appear on the July 27, 2021 agenda.



Memo

To: Board of Directors
From: Sarah Deenik
cc: Jim Kuntz & Trent Moyers
Date: July 13, 2021
Re: Parking Activity Report – May 2021

Enclosed for your review are May 2021's Terminal Parking Activity Reports. The month of May was the first month the CDRPA took over the parking management from Republic Parking. Further discussion will take place at the July 13th meeting.

Pangborn Memorial Airport Terminal Parking Lot

Quarterly Tracking Report

2021 - 2nd Quarter

Overall Parking Revenues				
2nd QTR 2021	Gross		Fees	Net
April	\$ -	\$ -	\$ -	\$ -
May	\$ 26,776.76	\$ -	\$ 1,477.84	\$ 25,298.92
June				
Total	\$ 26,776.76	\$ -	\$ 1,477.84	\$ 25,298.92

# of Transactions by Payment Method						
	Arrive	0	Text to Pay	Flash	Kiosk	Other EGOV
April	-	-	-	-	-	-
May	203	69	81		208	6
June						
Total	203	69	81		208	6

Number of Tickets						
	Issued	Paid	Paid Amount	Outstanding	Outstanding Amount	
April	-	-	\$ -	-	\$ -	-
May	289	180	\$ 2,031.00	109	\$ 1,117.00	
June						
Total	289	180	\$ 2,031.00	109	\$ 1,117.00	
					Delinquency Rate:	4.00%

Note: The Regional Port's management of the terminal parking began in May 2021.

Month of May 2021

Arrive

Tap to Pay Apps & Widget on PMA Website

			Num. of transactions
Income:	Long Term Widget	\$ 3,170.00	69
	Long Term Scan to Pay Apps	\$ 6,890.00	164
	Short Term Scan to Pay Apps	\$ 767.00	39
		<u>\$ 10,827.00</u>	<u>272</u>
Fees:	Short Term	\$ 61.86	
	Long Term	\$ 829.35	
		<u>\$ 891.21</u>	8.23%
Net:		\$ 9,935.79	

Flash Parking

Text to Pay & Terminal Kiosk (Long Term Only)

			Num. of transactions
Income:	Text to Pay	\$ 3,280.00	81
	Kiosk	\$ 9,880.00	208
		<u>\$ 13,160.00</u>	<u>289</u>
Customer Fees:	Text to Pay	\$ 28.35	
	Kiosk	\$ -	
		<u>\$ 28.35</u>	
Merchant Fees:		493.25	
Net:		\$ 12,666.75	
Payable to Flash:		\$ 28.35	

OmniPark Enforcement

PayMyNotice Webpage or Mail in Payment

			Notices by Lot	
Income:	Credit Card	\$ 1,492.00	160 LT	\$ 1,770.00
	Cash/Check	\$ 539.00	20 ST	\$ 261.00
		<u>\$ 2,031.00</u>	180	\$ 2,031.00
Merchant Fees:	USIO	\$ 93.38	Notices Outstanding	
			109	\$ 1,117.00
Net:		\$ 1,937.62		

Other

Payments made through EGOV site via www.cdrpa.org: \$758.76

Total Gross Revenue Received: \$ 26,776.76
Total Net Revenue Received: \$ 25,298.92

Chelan Douglas Regional Port Authority
Parking Revenue Historical Data

	2020/2021			2019/2020			2018/2019		
	Gross	Credit Card Fees	Net to CDRPA	Gross	Credit Card Fees	Net to CDRPA	Gross	Credit Card Fees	Net to CDRPA
May	1,475.85	214.22	860.51	40,292.05	1,010.96	26,611.83	39,916.82	1,095.11	26,393.24
June	2,661.46	197.06	1,659.61	37,591.50	1,088.48	24,664.86	34,758.78	1,087.52	22,808.57
July	4,134.35	125.00	2,766.10	36,938.08	1,016.83	24,386.20	34,821.94	1,093.80	22,887.38
August	8,138.50	166.75	5,440.08	33,294.64	988.63	21,956.70	37,072.09	1,041.48	24,484.45
September	9,080.66	401.58	5,943.00	36,857.08	919.57	24,349.08	39,698.71	1,137.98	26,184.68
October	13,355.26	407.12	8,874.90	44,336.91	1,091.00	31,037.51	42,902.96	984.37	30,089.91
November	15,032.32	489.51	9,930.66	44,111.57	1,451.86	33,541.18	42,066.54	1,171.87	32,132.09
December	13,803.05	425.87	9,095.33	41,556.29	1,500.63	31,655.94	35,229.21	1,255.81	26,732.21
January	12,975.99	396.23	8,532.73	34,184.84	1,290.41	25,967.41	35,603.51	1,090.48	27,151.52
February	19,494.00	301.21	13,093.30	40,893.53	1,138.28	31,275.66	38,916.82	894.46	29,910.90
March	25,932.59	1,052.38	16,770.43	16,685.77	1,312.32	12,212.61	46,664.51	1,053.35	35,917.38
April	27,158.20	945.13	17,691.61	1,239.37	659.00	493.97	36,310.54	1,209.36	27,610.46
	153,242.23	5,122.06	100,658.26	407,981.63	13,467.97	288,152.95	463,962.43	13,115.59	332,302.79
Republic Share			47,461.91			106,360.71			118,544.05

Comments:

Prior to the 2017/2018 fiscal year, minimum payments of \$11,500 were received monthly, with an annual reconciliation and bulk payment.

70% of receipts up to \$225,000

80% of receipts over \$225,000

	Gross	CC	Net
2019	472,473.50	13,315.61	338,793.56
2020	160,684.96	6,827.12	114,519.84

Chelan Douglas Regional Port Authority - Lease Report

Leases & Renewals - General

Reporting Period - June 2021

7/13/2021

New Leases					
Lease Signed	Tenant	Building or Land	SQFT or Acres	Term	Base Rent/Month
5/24/2021	Clayco, Inc.	Ingress & Egress Use - Grant Rd	Site Access Agreement	May 24, 2021 - March 31, 2022	\$1.00 only
6/20/2021	CliftonLarsonAllen LLP	Pybus Technology Incubator	1,950 SQFT	Month to Month	\$3,900.00
6/30/2021	Blue Spirits Distilling, LLC	Cashmere Mill District Bldg B	2,212 SQFT	Month to Month	\$1,659.00

Lease Renewals					
Renewal Signed	Tenant	Building or Land	SQFT or Acres	Term	Base Rent/Month
None Reported for this Period					

Tenants Moving Out					
Tenant	Building or Land	SQFT or Acres	Ending	Base Rent/Month	
None Reported for this Period					

Executive Director's Authority to Sign Leases

Lease terms of five years duration or less.

Lease payments of \$5,000 per month or less.

Chelan Douglas Regional Port Authority - Lease Report

Leases & Renewals - Aviation Related

Reporting Period - June 2021

7/13/2021

New Leases					
Lease Signed	Tenant	Building or Land	SQFT or Acres	Term	Base Rent/Month
6/30/2021	ADDENDUM * CD Community Action Council	3800 Airport Way Fire Cache	968 SQFT * Original 1,200 SQFT	Month to Month	\$803.44 * Original \$1,000

Lease Renewals					
Renewal Signed	Tenant	Building or Land	SQFT or Acres	Term	Base Rent/Month
None Reported for this Period					

Tenants Moving Out					
Tenant	Building or Land	SQFT or Acres	Ending	Base Rent/Month	
None Reported for this Period					

Executive Director's Authority to Sign Leases

Lease terms of five years duration or less.

Lease payments of \$5,000 per month or less.

Chelan Douglas Regional Port Authority - Lease Report

Leases & Renewals - CTC

Reporting Period - June 2021

7/13/2021

New Leases					
Lease Signed	Tenant	Building or Land	SQFT or Acres	Term	Base Rent/Month
None Reported for this Period					

Lease Renewals					
Renewal Signed	Tenant	Building or Land	SQFT or Acres	Term	Base Rent/Month
None Reported for this Period					

Tenants Moving Out				
Tenant	Building or Land	SQFT or Acres	Ending	Base Rent/Month
Panhandle Power Solutions LLC	CTC - Suite 133	290 SQFT	6/30/2021	\$560.67

Executive Director's Authority to Sign Leases

Lease terms of five years duration or less.

Lease payments of \$5,000 per month or less.

Chelan Douglas Regional Port Authority Contract Log

Updated: 7/6/2021

Contract Number	Contract Type	Company Name	Scope	Original Amount w/ Tax	Final Amount	Contract Start	Contract End	Type of Solicitation	Type of Funding
2020-10	PROF	Landline Surveyors	Pangborn Memorial Airport Boundary Line Adjustment	\$ 27,000.00		1/4/2021		Task Authorization	CDRPA
2020-11	PROF	RH2 Engineering	IB 2 Pavement Preservation	\$ 20,000.00		2/19/2021	7/31/2021	Task Authorization	CDRPA/WSD
2020-12	PROF	RH2 Engineering	Cashmere Mill Site Beaver Mitigation	\$ 7,311.00		4/15/2021	7/31/2021	Task Authorization	CDRPA
2020-13	PROF	TO Engineers	Pangborn Memorial Airport Terminal Apron Reconstruction	\$ 932,445.00		1/26/2021	12/31/2022	Task Authorization	CDRPA/FAA
2021-01	LPW	France & Co.	Lineage Bldg G Bathroom Remediation	\$ 11,764.85	\$ 12,895.94	1/5/2021	1/29/2021	Limited Public Works	CDRPA
2021-02	LPW	The Floor Factory	Terminal Carpet Replacement	\$ 11,038.37	\$ 11,038.37	1/14/2021	3/12/2021	Limited Public Works	CDRPA
2021-03	LPW	Door Tech, Inc.	3306 Overhead Door Installation	\$ 1,742.28	\$ 1,742.28	2/19/2021	3/22/2021	Limited Public Works	CDRPA
2021-04	LPW	Smith Excavation	Orondo River Park Trailer Removal	\$ 11,696.40	\$ 11,696.40	3/8/2021	4/8/2021	Small Works	CDRPA/PUD
2021-05	LPW	The Floor Factory	CWICC Dispatch Carpet Replacement	\$ 14,158.17	\$ 14,158.17	4/21/2021	6/11/2021	LPW	CDRPA
2021-06	SW	North Cascades Heating and Air Conditioning	CWICC HVAC Replacement - Design/Build	\$ 175,065.00		4/26/2021	7/15/2021	Design Build	CDRPA
2021-07	PERS	Gylling Consulting	CTC Actapio Assistance	T&M		1/13/2021	12/31/2021	Direct	CDRPA
2021-08	PERS	Landau Associates	CTC Air Permitting Consultation Services	\$ 5,000.00		1/13/2021	3/31/2021	Direct	CDRPA
2021-09	PW	CR Contracting	Waterville Airport Rebid 2021 Pavement Rehabilitation	\$185,052.21		3/22/2021	8/31/2022	Public Works	CDPRAWSDOT
2021-10	PS	Rosales Landscaping	EFI Landscape Maintenance 2021	\$ 12,950.00	\$ 12,950.00	4/1/2021	11/1/2021		CDRPA
2021-11	UP	Inland Fire Protection	Fire Sprinkler Maintenance, Repair and Inspection Services	\$ 60,992.88		5/1/2021	5/1/2024	Small Works	CDRPA
2021-12	UP	D&B Backflow	Backflow Assembly Maintenance, Repair and Inspection Services	\$ 9,830.10		5/1/2021	5/1/2024	Small Works	CDRPA
2021-13	LPW	Simply Sewer LLC	Orondo River Park Sewer Line Hydrojetting	\$ 875.00		4/28/2021	4/30/2021	Direct	CDRPA
2021-14	LPW	After Hours Plumbing & Heating, Inc.	IB5 PRV and Expansion Tank Install	\$ 1,278.03		4/15/2021	4/23/2021		CDRPA
2021-15	PS	Woodland Resource Services	CDRPA Noxious Weed Spraying	\$ 9,053.24					
2021-16	LPW	TK Elevator Corporation	CTC Elevator Repair	\$ 19,757.39		4/19/2021			CDRPA
2021-17	LPW	Fire Chief Equipment	CTC Annual Fire Sprinkler, Backflow testing	\$ 5,516.50		1/1/2021	12/31/2021	Small Works	CDRPA
2021-18	SW	Central Washington Asphalt	IB 2 Pavement Preservation	\$113,487.00		6/24/2021	8/18/2021	Small Works	CDRPA/WSD
2021-19	LPW	Community Glass	Pybus Incubator Glass Door Adjustment	\$ 326.00		5/19/2021	5/20/2021	Direct	CDRPA
2021-20	LPW	TK Elevator Corporation	Additional Elevator Repair to Elevator One	\$ 9,482.79		5/25/2021			CDRPA
2021-21	EPW	Smith Excavation	Brender Creek Emergency Flood Mitigation	\$ 4,761.41		5/22/2021	5/25/2021	Emergency Direct	CDRPA
2021-22	PS	C&D Chem Dry	CTC Carpet Cleaning twice per year	\$ 8,853.60		1/1/2021	12/31/2021	Small Works	CDRPA
2021-23	SW	WES Landscape Architecture	To provide CTC Entry Concept Designs	\$5,967.50		1/8/2021	12/31/2021	Small Works	CDRPA
2021-24	PS	LocalTel Communications	CTC Fire and Security Alarm Monitoring	\$ 10,419.25		1/1/2020	12/31/2021	Small Works	CDRPA
2021-25	PS	North Cascades Heating & Air	CTC HVAC Service & Maintenance	\$ 14,376.24		1/1/2021	12/31/2021	Small Works	CDRPA
2021-26	PS	GFC Services	CTC and CTC South Janitorial Services	\$ 47,874.54		1/1/2021	12/31/2021	Small Works	CDRPA
2021-27	PS	NuClear Building Maintenance	CTC and CTC South Window Cleaning	\$ 7,167.33		1/1/2021	12/31/2021	Small Works	CDRPA
2021-28	LPW	North Cascades Heating and Air Conditioning	Accor Technology HVAC Repair	\$ 557.75		5/13/2021	5/14/2021	Direct	CDRPA
2021-29	LPW	North Cascades Heating and Air Conditioning	Accor Technology HVAC Repair	\$ 752.69		5/13/2021	5/14/2021	Direct	CDRPA
2021-30	LPW	After Hours Plumbing & Heating, Inc.	Orondo River Park			5/7/2021	5/7/2021	Direct	CDRPA
2021-31	LPW	After Hours Plumbing & Heating, Inc.	Executive Flight Water Heater Replacement	\$ 3,444.68		6/1/2021	6/1/2021	Direct	CDRPA
2021-32	PS	Vita Green LLC	60 Airport Way Landscape Care and Maintenance	\$ 8,498.08		6/15/2021	10/31/2021	Direct	CDRPA
2021-33	PS	Woodland Resource Services	Mansfield Airport Vegetation Management	\$3,898.80		6/15/2021	10/31/2021	Small Works	CDRPA

Chelan Douglas Regional Port Authority Contract Log

Updated: 7/6/2021

Contract Number	Contract Type	Company Name	Scope	Original Amount w/ Tax	Final Amount	Contract Start	Contract End	Type of Solicitation	Type of Funding
2021-34	LPW	Graybeal Sign, Inc.	GA Terminal Fuel Island Sign Post Removal	\$ 2,354.44		6/14/2021	7/30/2021	Direct	CDRPA
2021-35	LPW	North Cascades Heating and Air Conditioning	Accor Technology AC Compressor and Heat Pump Reversing Valve	\$ 6,102.71		6/15/2021		Direct	CDRPA
2021-36	PS	Peaceful Retreat Yard Care and Landscaping LLC	PABP/ORP Landscape Care and Maintenance	\$ 44,200.00		3/1/2021			CDRPA
2021-37	PROF	GeoEngineers	Property Environmental Sampling - Hanager Building H-19 (Johnson Air)	\$ 9,800.00		6/21/2021		Direct	CDRPA
2021-38	PROF	Forte Architects	Executive Flight Meeting Room	\$ 45,515.00		6/24/2021		Formal	CDRPA
2021-39	LPW	North Cascades Heating and Air Conditioning	Misc. HVAC Repairs	\$ 1,776.14		6/2/2021	6/18/2021	Direct	CDRPA
2021-40	LPW	After Hours Plumbing & Heating, Inc.	ORP Toilet Repair	\$ 923.49		6/23/2021	6/23/2021	Direct	CDRPA

**Chelan Douglas Regional Port Authority
Calendar of Events**

7/9/2021

<i>Date</i>	<i>Day</i>	<i>Event / Location / Time</i>	<i>Attending</i>	<i>Cami RSVP arrangements if applicable</i>
July 13	Tuesday	CDRPA Board Meeting; 1:00 PM		
July 14	Wednesday	NCWEDD Meeting		
July 20	Mon-Wednesday	WPPA Commissioner's Seminar; Virtual; 8a-5pm		
July 20	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		
July 21	Wednesday	GWATA Board Meeting; 3:00 PM		
July 27	Tuesday	CDRPA Board Meeting; 1:00 PM		
July 28	Wednesday	Douglas County Community Leadership Advisory Committee; 2:30 pm		
August 3-5	Tue-Thur	WEDA Summer Conference; Spokane, Davenport Hotel; also virutal option		
August 10	Tuesday	CDRPA Board Meeting; 9:00 AM		
August 10	Tuesday	Bisnow - Data Center Site Selection (trade show); Seattle		
August 11	Wednesday	CDRPA BBQ Ex. Flight 12:00 PM		
August 11	Wednesday	NCWEDD Meeting		
August 12	Thursday	CDTC Board Meeting 9:00 AM		
August 16-19	Mon-Thurs	AFCOM; Data Center Conference; Orlando		
August 11-13	Wed-Friday	Volaire Air Service Forum; St. Augustine Florida	Trent	
August 17	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		
August 18	Wednesday	GWATA Board Meeting; 3:00 PM		
August 20	Friday	WAMA Tour of PMA; 9am-Noon		
August 24	Tuesday	CDRPA Board Meeting; 9:00 AM		
August 25	Wednesday	Douglas County Community Leadership Advisory Committee; 2:30 pm		
August 28	Saturday	Wenatchee Wine & Food Festival; Town Toyota		
September 6	Monday	Labor Day/Office Closed		
September 8	Wednesday	NCWEDD Meeting		
September 9	Thursday	CDTC Board Meeting 9:00 AM		
September 14	Tuesday	CDRPA Board Meeting; 9:00 AM		
September 15	Wednesday	GWATA Board Meeting; 3:00 PM		
September 14-15	Tues-Wed	AMCOM; Advanced Manufacturing trade show; Tacoma		
September 21	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		

**Chelan Douglas Regional Port Authority
Calendar of Events**

7/9/2021

<i>Date</i>	<i>Day</i>	<i>Event / Location / Time</i>	<i>Attending</i>	<i>Cami RSVP arrangements if applicable</i>
September 23-24	Thurs-Friday	WPPA Environmental Seminar; Alderbrook		
September 28	Tuesday	CDRPA Board Meeting; 9:00 AM		
September 29	Wednesday	Douglas County Community Leadership Advisory Committee; 2:30 pm		
October 4-6	Mon-Wednesday	WAMA Conference; Alderbrook		
October 12	Tuesday	CDRPA Board Meeting; 9:00 AM		
October 13	Wednesday	Partner Breakfast; Convention Center; 7:30am-9am	Center Confirmed	John Mitchell Confirmed Speaker
October 14	Thursday	Ec. Dev. Lunch; Convention Center; 11:30am-1pm	Center Confirmed	John Mitchell Confirmed Speaker
October 13	Wednesday	NCWEDD Meeting		
October 14	Thursday	CDTC Board Meeting 9:00 AM		
October 19	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		
October 20	Wednesday	GWATA Board Meeting; 3:00 PM		
October 21-22	Thur-Friday	WPPA Small Ports;Enzian Leavenworth		
October 26	Tuesday	CDRPA Board Meeting; 9:00 AM	Commissioner Spugeon Ex. Ab.	
October 27	Wednesday	Douglas County Community Leadership Advisory Committee; 2:30 pm		
October 28-30	Thurs-Saturday	PMA Fresh Summit; New Orleans		
November 9	Tuesday	CDRPA Board Meeting; 9:00 AM		
November 10	Wednesday	NCWEDD Meeting		
November 16	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		
November 17	Wednesday	GWATA Board Meeting; 3:00 PM		
November 18	Thursday	CDTC Board Meeting 9:00 AM		
November 23	Tuesday	CDRPA Board Meeting; 9:00 AM		
November 24	Wednesday	Douglas County Community Leadership Advisory Committee; 2:30 pm		
November 25	Thursday	Thanksgiving/Office Closed		
November 26	Friday	Day After Thanksgiving/Office Closed		
December 1-2	Wed - Thur	WPPA Finance Seminar; Hyatt Regency Hotel Bellevue		
December 1-3	Wed-Friday	WPPA Annual Meeting; Hyatt Regency Hotel Bellevue		
December 4-6	Sat-Monday	American Craft Spirits Convention;Louisville		
December 8	Wednesday	NCWEDD Meeting		
December 9	Thursday	CDTC Board Meeting 9:00 AM		
December 14	Tuesday	CDRPA Board Meeting; 9:00 AM		

**Chelan Douglas Regional Port Authority
Calendar of Events**

7/9/2021

<i>Date</i>	<i>Day</i>	<i>Event / Location / Time</i>	<i>Attending</i>	<i>Cami RSVP arrangements if applicable</i>
December 15	Wednesday	GWATA Board Meeting; 3:00 PM		
December 21	Tuesday	Wenatchee Chamber Board Meeting; 6:30 am		
December 23	Thursday	Christmas Holiday Observed Office Closed		
December 24	Friday	Christmas Holiday Observed Office Closed		
December 28	Tuesday	CDRPA Board Meeting; 9:00 AM		
December 29	Wednesday	Douglas County Community Leadership Advisory Committee; 2:30 pm		
December 31	Friday	New Years Day Observed/Office Closed	This may not be correct? Would it be the following Monday? ??	
2022				
January 12	Wednesday	Partner Breakfast;Convention Center; 7:30am-9am	Center Confirmed	
January 13	Thursday	Ec. Dev. Lunch; Convention Center; 11:30am-1pm	Center Confirmed	
April13	Wednesday	Partner Breakfast;Convention Center; 7:30am-9am	Center Confirmed	
April 14	Thursday	Ec. Dev. Lunch; Convention Center; 11:30am-1pm	Center Confirmed	
July 13	Wednesday	Partner Breakfast;Convention Center; 7:30am-9am	Center Confirmed	
July 14	Thursday	Ec. Dev. Lunch; Convention Center; 11:30am-1pm	Center Confirmed	
October 26	Wednesday	Partner Breakfast;Convention Center; 7:30am-9am	Center Confirmed	
October 27	Thursday	Ec. Dev. Lunch; Convention Center; 11:30am-1pm	Center Confirmed	